



# Spring Meadow Infant and Nursery School

## Nursery Admissions Policy

To be read in conjunction with the Local Authority Admissions Policy for Nursery Schools and Classes

All three and four year olds are entitled to 15 hours a week of free early years education from the term following their third birthday.

Parents may register their interest in a place at Spring Meadow Nursery at any time, but must formally apply for a place, using the Local Authority (LA) admission form. Application forms are available from the school, the County Council website and from the LA Admissions Team.

Spring Meadow has an admission limit of 104 part-time places.

Where more applications are received than places are available, places will be allocated in accordance with the following over-subscription criteria:

1. Children in Care;
2. Children with a high level of need who have been referred by a Social Worker, Health Professional, Pre-School Specialist Support Teacher, Special Needs Officer or the Traveller Referral Team;
3. Children living in the catchment area who have had their third birthday before 1<sup>st</sup> September in the year of admission
4. Children not living in the catchment area who have had their third birthday before 1<sup>st</sup> September in the year of admission;
5. Children living in the catchment area who have had their third birthday before the term of admission;
6. Children not living in the catchment area who have had their third birthday before the term of admission

Where a tie-break is necessary within a category priority will be given firstly to children who have a sibling attending Spring Meadow at the time of admission and then by date of birth with older children having priority.

Children who have a statement of special educational needs that names the school will be admitted before the over subscription criteria are applied.

Those children with a statement of special educational needs that does not name the school will be referred to Student Assessment to determine an appropriate place.

Spring Meadow offers 5 morning sessions or 5 afternoon sessions.

In the Summer Term, prior to the older children moving up to Reception, returning children will be given the opportunity to change sessions before new children are allocated places.

In the event of oversubscription the oldest children will be admitted first.

Agreed by Governors: Spring Term 2014