

Educational Setting	Spring Meadow Infant and Nursery school
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)
Completed by & Date	16 th July 2020
Review Date	September 2020

NEED ESRA's for – classrooms, staffroom use, Breakfast and After School Clubs, toys etc in the EYFS, actions in the event of an outbreak, individual risk assessments. Lunch time and playtime organisation. Educational visits. P.E. use of the outdoors.

Overview of the full reopening of the school on 7th September 2020

- We will re-open on 7th September for children (3rd September for teaching staff only)
- All children will return in Year Nursery to Year 2.
- We will be open every day of the week.
- We will have 9 classrooms. Each class will be a bubble of its own and the children will not mix with other children in the year group or across year groups.
- Every class will have a teacher and one teaching assistant each day.
- Children in Nursery, Reception and Year 1 will all be in the same before or after school clubs. They will be provided with a designated play space. Adults will always socially distance. This is possible because the numbers are low and the space to play is large enough.
- Children in Year 2 will be in a separate breakfast and after school club. There are only 2 classes in year 2 and 9 children at the most, so the club space will be divided in two so class bubbles do not mix (see ESRA)

Children will have lunch and play/break times as follows (see separate timetable for the use of the outdoor spaces)

	Eating lunch	Morning play	Lunch play
Nursery – 1 class	Lunch delivered to the class for the 30 hour children only – 11.30 food arrives from the dining room.	Own nursery space	Own nursery space
Reception – 2 classes	Bluebells taken to dining room first. Daisy go to dining room when BB finished	Outside space divided in half so class do not mix	
Year 1 have 3 classes	Lunch will eat in dining hall and the Den. Hall is split in two halves	Timetable in place so classes do not mix	

Year 2 – 2 classes	Woodpeckers and Wrens will eat in old Rowan classroom. One class will enter at a time. Food will be delivered to this room.	Timetable in place so classes do not mix
Infant Assessment Unit – 1 class	Lunch delivered to class	Timetable in place so classes do not mix

- We will open with a start time of 8.40am with classes of children arriving at 5 minute intervals thereafter, with all children in their classes by 9.10am.
- Children and parents will follow a one way system with marked areas indicating the 2m metre distances that must be maintained as they travel to their bubble.
- Home time will then be the reverse, the one way system remains constant.
- All class teaching staff will arrive by 8.30am each day.
- Teachers enter classes via the playground doors – do not enter the main building.
- Before and after school clubs will be open. They will be supervised by an adult who may not be in the same class as the child, so the adult will distance from the children and not work closely with them. There will be children from different classes in the same club, but each class will have its own specific area of a large space to distance from others.
- All classes remain secure with only those agreed allowed to enter and work in the class.
- Children all enter the classes from the playground only and do not enter the adult spaces (i.e. office corridor areas).
- There are designated islands in each area of the play grounds for parents to take their child to if they become distressed and do not wish to enter the bubble when they arrive in the mornings.
- A member of SLT will be able to support the parent and child in this scenario but will not be permitted to intervene physically.
- If the child is distressed the parent may bring the child to the classroom door and come just inside the doorway to support the child.
- There is an ESRA (event specific risk assessment) for the management of late arrivals to enable them to safely enter the bubble and not need to come into contact with any other adults, other than those in their bubble.

What are the hazards?	Who might be harmed and how?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Prevention Members of the school community may	Adults or children	1. minimise contact with individuals who are unwell by ensuring that those who have coronavirus	1. We have designated the first aid room as the isolation room in the case of an outbreak. We have a set of PPE to use if a suspected case is seen, all staff have seen the NHS video showing how to put on the PPE and how to remove safely after.	Cath/Julia/Rachel/Louise and Annette to know where the	3 rd Sept induction	

<p>contract infection whilst in the setting</p>		<p>(COVID-19) symptoms, or who have someone in their household who does, do not attend school</p> <ol style="list-style-type: none"> 2. clean hands thoroughly more often than usual 3. ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach 4. introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach 5. minimise contact between individuals and maintain social distancing wherever possible 6. where necessary, wear appropriate personal 	<p>There are basins available for the children and adults to wash hands. All areas are fully stocked with soap and tissues and are cleaned during the day and at the end of each day.</p> <p>All classes have tissues and bins to dispose in all have lids.</p> <p>We have plenty of cleaning materials and there is a list of daily tasks that staff carry out to keep items clean and germ free. E.g. washing plastic toys and P.E. equipment, tables, door handles etc.</p> <p>There is an event specific risk assessment for each class and where staff can rest at break times and access hot water to make drinks etc,</p> <p>We have an agreed level of materials for cleaning and for cleaning hands and surfaces for each work space in the school. Staff to inform Rachel when this level is getting low so it can be replenished.</p>	<p>PPE is kept and how to put on</p> <p>There is often a queue for these so we will use hand wash in a bottle – big pumps.</p> <p>Rachel to compile a list for each areas so they know what they must always have available.</p>		
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		protective equipment (PPE)				
Response to any infection		<p>7. engage with the NHS Test and Trace process</p> <p>8. manage confirmed cases of coronavirus (COVID-19) amongst the school community</p> <p>9. contain any outbreak by following local health protection team advice</p>	<p>Staff have been trained to use the PPE resources in the case of an outbreak.</p> <p>Staff will be reminded of the Track and Trace process.</p> <p>All first aiders and senior staff know how to act in the case of an outbreak and all class based staff know what actions the SLT will take. Staff know to be vigilant at all times to look out for any signs or symptoms as the children arrive each day.</p> <p>Put in place organisation for children of critical workers and vulnerable children so the school can open partially.</p>	<p>AB to remind all staff as part of Sept induction. Re show film for staff.</p> <p>Use the EYFS information about responding to a COVID incident and share with all staff</p>	Sept 20	
Contingency planning for a further outbreak		<ul style="list-style-type: none"> In the event of a local outbreak, the PHE health protection team or local authority may advise a school or number of schools to close temporarily to help control transmission. Schools will need a contingency plan for this eventuality. 	<p>All parents contacted by school comms so they do not attend the next day.</p> <p>If we have to close urgently, contact parents via school comm, all of the leadership team will telephone parents to come and collect their children if they do not respond immediately to the school comms message.</p> <p>All children will remain in their class bubbles until a parent comes to collect them.</p> <p>The parents will be informed about the closure and how long this may be for based on information from public health England.</p> <p>Zoom learning will recommence as well as telephone calls to hear children read.</p>	<p>Explore use of what's app to send out urgent message, is this permitted?</p> <p>Inform the admin team so they know steps to take.</p> <p>Produce and ESRA outlining key steps – use the EYFS response to support</p>	Operations team and SLT if situation arises.	

<p>Social Distancing in school</p>		<ul style="list-style-type: none"> Minimise contact between individuals and maintain social distancing wherever possible The overarching principle to apply is reducing the number of contacts between children and staff. This can be achieved through keeping groups separate (in 'bubbles') and through maintaining distance between individuals. 	<p>All adults are either in a class and remain in that class or are in an office alone. Distancing in the class is attempted (it is not required however) but not always possible. Adults do not sit close to the children. All children in Year 2 will face the front of the class and the teacher and teaching assistants will work behind where the child is sitting if help is required. Children in Nursery and Reception and Year 1 will play in small groups in large spaces where possible. Children will be encouraged to work and play outside as much as possible.</p> <p>PPA teachers will always distance and will not interact with the children or other adults in the class bubble.</p>	<p>All staff</p>	<p>Daily minute by minute</p>	
<p>Cleaning</p>		<ul style="list-style-type: none"> The school should consult with their cleaning contractor or their in-house cleaning team to arrange a deep clean may be appropriate before staff and pupils return to school. More frequent cleaning procedures should be in place across 	<p>In the event of a positive covid-19 case then the room that was in use by the infected person will be kept out of use for 72 hours. It will also have a thorough clean.</p> <p>Ensure the COSHH risk assessment for cleaning/caretaker activities has identified the correct process and PPE to be worn.</p> <p>All children wash their hands before outdoor play before they use outdoor play equipment and always wash their hands afterwards.</p>	<p>Rachel Mathie and SLT. Up-date COSHH as needed Rachel Mathie</p>	<p>Immediately a case has been identified</p> <p>August 2020</p>	

		<p>the site, particularly in communal areas and at touch points including:</p> <ul style="list-style-type: none"> ○ Taps and washing facilities, ○ Toilet flush and seats, ○ Door handles and push plates, ○ Handrails on staircases and corridors, ○ Machinery and equipment controls, ○ All areas used for eating must be thoroughly cleaned at the end of each break, including chairs, door 	<p>Agree a timetable for all items that require more regular cleaning and who will do this in each space across the school.</p>	<p>Rachel and cleaning team.</p>		
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		<p>handles, vending machines and payment devices,</p> <ul style="list-style-type: none"> ○ Telephone equipment , ○ Keyboards, photocopiers and other office equipment , classroom desks and chairs. 				
<p>Lunchtime Catering facilities</p>		<ul style="list-style-type: none"> • Consideration should be made for food service and how this will be managed and how social distancing can be achieved in the school kitchen and dining areas <ul style="list-style-type: none"> ○ Serving food ○ Queuing ○ Different lunch periods 	<p>Reception to have lunch by class – use the main hall. Hall is divided into two halves. Each class to enter and sit at agreed tables. Food will be taken to the child at the tables. Gravy etc will be poured onto meals as required by a midday assistant.</p> <p>Year 1 lunch will be in the hall when all of Reception have finished and the tables and chairs have been cleaned they will also use the DEN</p> <p>(Hall X 2 classes, Den X 1 class)</p> <p>Year 2. Children will go out to play first and be called to Rowan class to eat as soon as the food</p>	<p>Lucy and the midday team.</p>	<p>7th September and each day</p>	

			<p>has arrived. They will eat one class at a time and not mix as a class.</p> <p>All meals booked and ordered in advance.</p>			
Fire Safety		<ul style="list-style-type: none"> Personal Emergency Evacuation Plans (PEEPs) must continue to be in place for those staff that continue to work in the school and any pupils that access the school site Ensure all emergency escape routes / doors are fully operational and kept clear. Reminders to staff and pupils that if the fire alarm is activated that they must still keep 2m distancing when at the evacuation point. 	<p>Review Fire Safety Policy with regards evacuation areas and how this can be achieved with whole school.</p> <p>All routes remain clear, weekly checks by premises team.</p> <p>Undertake a fire evacuation on Friday 11th September, practise social distancing for adults. Inform the Children's Centre and the IAU to support trauma</p>	Rachel and Annette.	Plan for this when we meet on 21 st August in readiness for the return in September.	
Access/Egress of school building		<ul style="list-style-type: none"> One way traffic through external doors to avoid face to face passing to be clearly marked, 	<p>One way system for arrival and departures. System remains the same at all times so no adults or children need to come face to face with another. Adults to wear face masks when on-site. First children will arrive at 8.40am and each year group will then arrive in 5 minute intervals.</p>	<p>Rachel has produced a clear map which will be sent to all parents. Key staff/marshalls will be present to</p>	Letters home re drop off and pick up to go home on	

		<p>consider use of markings.</p> <ul style="list-style-type: none"> Where possible, these can be propped open to reduce the need for touch (fire protection measures must be adhered to). Wipes and sanitiser available at both sides of doors. Increased cleaning of handles and touch plates. Allocated drop off and collection times 	<p>Where we have 2 classes in each year group one class will distance and queue along the car park pathways, the other will queue down the pathway on the left hand side. Both classes will filter through the nursery gate at a 2m distance and take their child to the class and leave the grounds immediately.</p> <p>Parents will receive clear drop-off and pick-up guidance</p> <p>Marking in place to divide the down and up ramp near the office.</p> <p>Rainbow class enter via the door next to the children's centre, parents to navigate distancing to reach this space to take their child and then leave. At pick up time, parents to enter the playground following the one-way system as for all other parents collecting children.</p>	<p>support distancing to ensure safety at arrival and departure times</p>	<p>Friday 17th July.</p>	
First Aid		<ul style="list-style-type: none"> Where there may be limited staff, the requirement to provide suitable first aid cover to all staff and students has been assessed with suitable first aid or paediatric first aid provided. Access to first aid facilities is maintained and 	<p>First aid provisions is excellent.</p> <p>Review of the first aid policy is required in light of Covid.</p> <p>Provide a clear record of the medical needs of all staff and children.</p> <p>Set out how we manage the administration of medicine so we can still distance as adults.</p>	<p>Rachel, Cath and Annette to do review</p> <p>As above but for all medicine and all adults with medical conditions.</p>	<p>7th September</p> <p>7th September</p>	

		<p>the school suitably stocked with first aid sundries.</p> <ul style="list-style-type: none"> • Staff or pupils with medical needs have been assessed and relevant consents are in place. Staff have been trained in the use of medications and increased level of control applied, to include the use of PPE if required. • Review of the First Aid policy to include consideration of the risk of infection of covid-19. 				
Waste		<ul style="list-style-type: none"> • Relocate waste bins to key strategic positions both in school buildings and in external areas that are in use in order that waste materials can be managed safely • Bins should be emptied daily. 	<p>All rooms have bins with lids on.</p> <p>All rooms have hand gel and soap and water for staff to wash their hands after undertaking cleaning activities.</p> <p>Signs reminding people to wash hands are in prominent places around the school.</p> <p>Weekly briefings remind all staff of the need to continue hand washing throughout the day and</p>	<p>Rachel and the premises team.</p> <p>Annette during briefings.</p>	<p>All in place since 1st June 2020 and continues</p>	

			after specific actions such as emptying bins, working with a child.			
Break/Lunch times		<ul style="list-style-type: none"> The school will stagger breaks/lunchtimes to achieve the social distancing. 	All playtimes are staggered. The grounds are divided also to ensure classes do not mix. Two classes may be outside at the same time, but children will remain in their own areas.	Rachel and operation team and Annette	7 th September	
Staff/Pupils within the shielded group		<ul style="list-style-type: none"> Any member of staff or pupil that is within the Clinically extremely vulnerable group must have a risk assessment undertaken that includes how social distancing will be maintained in a Covid-19 safe workplace. Staff/pupils that meet the criteria as clinically vulnerable people e.g. diabetics, those who are pregnant, should have a risk assessment completed to identify any suitable control measures that must be in place 	<p>Clinically vulnerable staff:</p> <p>Each person will go through the risk assessment process for individuals. Each will be informed of actions they must take to remain safe. All staff will be made aware of the safety concerns related to the above staff and follow school guidance.</p>	Annette to contact each member of staff with an outline RA and complete in advance eof returning on 7 th September	7 th September	

		before returning to work/school.				
Contractors		<ul style="list-style-type: none"> All contractors must provide a suitable and sufficient risk assessment for the activities they carry out which must include covid-19. All planned/reactive maintenance to be carried out during out of hours unless seen as an emergency. 	<p>All visitors must telephone Rachel to inform of their arrival – they may not enter the building in advance of this call. Risk assessments must be sent to the school in advance of the meeting. Only emergency work to be carried out during the school day. All members of school to be removed from the area in this case.</p>	Rachel to ensure any contractor provides the risk assessment before being permitted on-site.	Monday 20 th July	
Property Compliance		<ul style="list-style-type: none"> The school has ensured that relevant property statutory compliance checks have been completed and records updated. Daily and weekly checks have been reinstated and pre-opening checklist completed. 	<p>All serious property concerns have been raised with the schools Property Management Adviser and appropriate steps are in place to ensure the safety of all building occupants.</p> <p>Checks are all undertaken in line with agreed policy</p>	Rachel to ensure all checks completed and signatures recorded	Rachel	

Hygiene		<ul style="list-style-type: none"> The school has a suitable supply of soap and access to warm water for washing hands. Appropriate controls are in place to ensure the suitable sanitisation of pupil's hands following breaks, before meals and following the use of toilets. 	<p>Soap, water and cleansing gel is available for all staff and children.</p> <p>Systems already in place mean every child regularly washes hands. If a child sneezes staff remove all children and clean the wider area to ensure all germs removed.</p>	Premises team	17 th July	
Accident reporting Covid-19 incidents		<ul style="list-style-type: none"> The Health & Safety Executive have recently updated the Reporting of Injuries, Diseases and Dangerous Occurrences regulations (RIDDOR) to include the requirement to report possible or actual exposure to the Covid-19 virus as a result of, or in connection with, a work activity. 	<p>All staff to be informed of the need for any cases contracted as a result of work practices to be report to the HSE.</p> <p>Head Teacher and Rachel to prepare for this eventuality. Head teacher to remind all staff to follow agreed guidance on distancing and hand washing systems and regimes</p> <p>For further advice is needed contact Stewart Wood.</p>	Annette and Rachel	7 th September	

		<ul style="list-style-type: none"> For further advice and guidance you should contact your competent Health & Safety Adviser. 				
Administrative Staff		<ul style="list-style-type: none"> Staff shift rota to be in place so as to keep social distances and allow school office to function. 	<p>All office staff have own work office so none have more than one person in.</p> <p>All staff have been advised not to enter any of these offices and to make phone calls instead.</p>	Remind all staff of non- entry into office areas.	HT to remind all staff in September.	
Personal Protective Equipment		<ul style="list-style-type: none"> Personal Protective Equipment should not be used as an alternative to social distancing, except where there is no other practical solution. Where close proximity working (school Site Team) is required for longer than 15 minutes, assess the need to issue employees with appropriate Personal Protective Equipment. Re-usable PPE should be 	<p>PPE will not be used in classrooms. Individual risk assessments will be completed for staff who have been 2m distancing and not working in the classrooms because a family member is vulnerable. If staff feel wearing a mask is important to them then this will be advised and permitted. The same process will be used for 3 staff shielding as mentioned above.</p> <p>PPE will not be shared. We have the pack sent to us by the county and this will be destroyed if used.</p>	Rachel and Annette and Cath	In place since 1 st June.	

		thoroughly cleaned after use and not shared between staff.				
Behaviour		<ul style="list-style-type: none"> Staff/Pupil behaviour and cooperation will be the key to implementing all of the controls. School will carry out inductions to inform staff and pupils of the changes. Encourage staff to cooperate with government plans for contact tracing. 	<p>During the first week back all specific safety measures will be shared with the children and staff reminded. Behaviour policy will be re-shared with staff and children. Adult code of conduct will be shared as part of the safeguarding re training also.</p> <p>Explain the track and trace process and ensure all staff understand why we must comply with this in the case of an incident.</p>	Annette and all class teachers and TAs.		
School Staffroom		<ul style="list-style-type: none"> Arrangements should be made to ensure the staffroom is not overcrowded and social distancing can be achieved e.g. stagger lunch times for staff. 	<p>There are three designated for use by staff to limit the numbers of adults using the same space. All spaces and resources, e.g. chairs etc must be wiped down.</p> <p>All staff must bring their utensils and cups etc. And take these away with them when finished.</p> <p>Year 1 - The studio and kitchen will be used as a large open space for staff to go to for a break.</p> <p>Only one person in the kitchen area at a time. Only use the hot water provision. Microwave cannot be used at any time. Fridges can be used, all staff must wash hands before eating food and after meals are finished.</p>	<p>Rachel to organise.</p> <p>Annette to inform all staff in advance eof September 2020</p>	7 th September	

			<p>Year 2 and Rainbows – Use Robin classroom There will a kettle, sink just outside. Tables and chairs etc. There will be a Fridge in this room for staff to place their food, this must in a sealed bag or container and must not touch anyone else’s food. All stored food should be clearly named so any concerns can be passed on.</p> <p>Nursery and Reception – Buttercups. There will a kettle, sink just outside. Tables and chairs etc. There will be a Fridge in this room for staff to place their food, this must in a sealed bag or container and must not touch anyone else’s food. All stored food should be clearly named so any concerns can be passed on. Nursery staff use the Meadow space to ensure enough ‘social distancing’ can be enacted. (Kettle fridge etc, can be accessed in Buttercups but use Meadow space to spread out and remain distanced.)</p>			
Infection Control	Staff Pupils Handwashin g	<ul style="list-style-type: none"> • Staff and pupils have access at all times to water and soap for hand washing. • Removal of shared items eg. utensils 	<p>All staff and children have access. The biggest challenge with 30 children arriving in each class in September is the number of sinks we have. We will increase the use of Gel to enable children to ‘wash’ their hands on arrival in a more speedier manner.</p> <p>Each child has their own bag of items to use e.g. pencils etc so they do not share any items.</p>	Rachel and Annette Re –check the provision of hand gel in each class. Check with all parents to ensure no allergies to the hand gel.	7 th Septembe r	

Equality Impact Assessment	Staff & Pupils	<ul style="list-style-type: none"> A equality impact assessment has been completed. 	All staff with differing vulnerabilities already have risk assessments in place. The new format provided by County on 16 th July has been sent to all staff and these will be completed for those in this category in advance of 7 th September start date.	All staff mailed by Annette. Those known to need a RA will be contacted week beginning 1 st September to complete new document	1 st September – 7 th September	
Lack of staff	Pupils	<ul style="list-style-type: none"> Assessment of availability of staff for all activities during the school day, including break and lunchtimes The extent to which existing planning, schemes of work will need to be adapted 	<p>At the present time we have an excess of staff due to low numbers using our after school clubs. Hours will be moved to midday where the current need is high due to staggered lunch times.</p> <p>There is a plan in place to provide basic skills learning and assessments for the first half term where the focus will be on well-being, reading, phonics, writing and maths. (well-being includes art, P.E and music)</p>	Annette and Louise and Alice	7 th September 2020	
Increased risk of transmission	Staff and Pupils social distancing	<ul style="list-style-type: none"> Ensure availability of staff is adequate Ensure that social distancing measures can be maintained at all times Review activities that can be carried out The behaviour policy is reviewed to take into account COVID-19, to include 	<p>All classes will remain as separate bubbles.</p> <p>PPA staff will keep a 2m distance from the children and other staff in that class at all times. Tape will be placed around a specific area in the class to ensure the children do not enter or approach the PPA teacher.</p> <p>Lunchtime and playtimes are staggered/divided areas used.</p> <p>Every child has their own equipment bag containing pencils, rulers, scissors, pritt stick etc so they do not need to share.</p>	<p>Annette and Louise to provide staff with clear timetables.</p> <p>Rachel to place tape around identified spaces in all classes so PPA staff can socially distance.</p>	21 st August 2020	

		<p>exclusion for pupils who deliberately put others at risk (e.g. coughing, or spitting at others) and pupils who will not (as opposed to cannot) comply with social distancing.</p> <ul style="list-style-type: none"> • Pupils are prohibited from bringing any equipment into the school. They should be provided with all necessary equipment in school for the activities they are undertaking, with arrangements included in the planning for it to be sanitised daily. No equipment should be taken home. 	<p>No bags are permitted in school, only lunch boxes may be brought to school and these are placed on a trolley immediately away from the classroom spaces.</p>		<p>Bags all completed on 15th July</p>	
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<p>Dedicated school transport, including statutory provision</p>		<p>It is important to consider:</p> <ul style="list-style-type: none"> • how pupils are grouped together on transport, where possible this should reflect the bubbles that are adopted within school • use of hand sanitiser upon boarding and/or disembarking • additional cleaning of vehicles • organised queuing and boarding where possible • distancing within vehicles wherever possible • the use of face coverings for children over the age of 11, where appropriate, for example, if they are likely to come into very close contact with people outside of their group or who they do not normally meet 	<p>Transport have informed that children will be able to distance on the coaches due to the size of the bus and low numbers.</p>	<p>Kate to check assessments undertaken by transport</p>	<p>17th July 2020</p>	
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<p>Learning outside the classroom (day trips, etc.)</p>		<ul style="list-style-type: none"> • keeping children within their consistent group, and the COVID-secure measures in place at the destination • Schools should also make use of outdoor spaces in the local area to support delivery of the curriculum. 	<p>Outdoor spaces are included in the ESRA.</p> <p>Educational visits will take place following the usual assessments with the additional focus on hand washing facilities and social distancing requirements at the identified venue.</p>	<p>Annette and Louise</p>	<p>3rd September 2020</p>	
<p>Extra-curricular activities (coaches, tutors, after school)</p>		<ul style="list-style-type: none"> • Schools are able to work with external coaches, clubs and organisations for curricular and extra-curricular activities where they are satisfied that this is safe to do so. Schools should consider carefully how such arrangements can operate. 	<p>Meet with the lead of Premier Sport and agree how clubs will function and how we ensure distancing for children in different class bubbles.</p> <p>Premier sport to provide the school with the assessment and the letters parents will receive to secure the safety of every child in the school.</p>	<p>Rebecca and Annette to contact Richard for PS.</p>	<p>7th September (week beginning)</p>	
<p>Physical activity</p>		<ul style="list-style-type: none"> • Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing 	<p>Rebecca to look at the curriculum plans for the autumn term to ensure that all programmes in place enable learning outside. Ensure appropriate clothing is in place for every child so that outdoor sports can take place on cold/damp days. Hall only used as a last resort.</p>	<p>Rebecca to adapt annual plan and advise staff of actions to be taken.</p>	<p>Week beginning 7th September.</p>	

		<p>between pupils and paying scrupulous attention to cleaning and hygiene</p> <ul style="list-style-type: none"> • Pupils should be kept in consistent groups • Sports equipment thoroughly cleaned between each use by different individual groups • Contact sports to be avoided. 				
Signage		<ul style="list-style-type: none"> • What signage is provide to inform staff and pupils regarding social distancing, hand cleaning etc. 	<p>Signage is in all prominent places around the school. In all toilet facilities, main doors and windows.</p>	<p>Rachel to check the condition and replace when needed</p>	<p>weekly</p>	

Useful Guidance

- Guidance for full opening: schools can be found [here](#)
- Managing school premises during the coronavirus (COVID-19) outbreak can be found [here](#)
- The Government Guidance for implementing protective measures in educational and childcare settings can be found [here](#)
- The NASUWT has also produced a useful checklist for reopening of schools which can be found [here](#).
- CLEAPSS [Guide to doing practical work in a partially reopened school Science](#)
- CLEAPSS [Guidance for science departments returning to school after an extended period of closure](#)
- Conducting a SEND risk assessment during the coronavirus outbreak guidance can be found [here](#)
- COVID-19: guidance on supporting children and young people’s mental health and wellbeing can be found [here](#)

- Actions for early years and childcare providers during the coronavirus outbreak can be found [here](#)
- Coronavirus (COVID-19): implementing protective measures in education and childcare settings can be found [here](#)
- Safe working in education, childcare and children's social care settings, including the use of personal protective equipment (PPE) can be found [here](#)

General staff and pupil advice on limiting the spread of coronavirus in the Educational Setting

Government advice is clear PPE, including facemasks should be taken into account where employees could be put at risk. The use of such PPE does not replace or reduce the need to follow the government guidance in relation to hygiene practices

Frequently clean and disinfect objects and surfaces that are touched regularly, using your recommended cleaning products.

- Wash your hands with soap and water often – do this for at least 20 seconds.
- Use hand sanitiser gel if soap and water are not available.
- Staff and Pupils should wash their hands as soon as they get to school and when they arrive home, after they blow their nose, cough or sneeze, before they eat or handle food.
- Cover mouth and nose with a tissue or a sleeve (not hands) when you cough or sneeze.
- Put used tissues in the bin immediately and wash your hands afterwards.

Handwashing techniques advice can be found [here](#)